

MINUTES
REGULAR BOARD MEETING
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
Monday, December 11, 2017
6:30 p.m. – LMCHD Board Room

1. CALL TO ORDER

The meeting was called to order at 6:31 p.m.

2. ROLL CALL

Present: Directors: Mason, Fountain, Young, Strong, Cromartie
Absent: Directors: None

3. PLEDGE OF ALLEGIANCE

Director Cromartie led in the Pledge of Allegiance.

4. LMCHD MISSION: LMCHD identifies disparities in health care among District residents and contributes to solutions – LMCHD VISION: LMCHD is cultivating a community in which good health may flourish for all District residents – *Director Mason read the Mission Statement*

5. PUBLIC COMMENTS – Non-Agenda Items (3 minutes/individual)

Lt. O’Mary, Area Commander with the Contra Costa County Sheriff’s Office, addressed the Board and discussed next year’s upcoming annual Bike Safety Rodeo in Bay Point. This is a program in which used bicycles are sent to the Marsh Creek Detention Facility for refurbishment and then raffled off in April or May of each year. The sponsor also provides bike helmets and locks. They also offer a bicycle repair service for kids who need to have their bikes repaired. He urged that LMCHD consider financial support of this program.

Director Cromartie thanked Lt. O’Mary for his presentation, and stated the Board would take his request under advisement and consider a donation through one of LMCHD’s funding mechanisms, such as board member public benefit funding.

6. SPECIAL PRESENTATIONS – None

7. APPROVAL OF MINUTES

7.1 Regular Board Meeting of November 13, 2017, 2017 – Action #171201

A motion was made by Director Mason, seconded by Director Strong, to approve the minutes of November 13, 2017. The motion was approved 4-0-0-1, Director Young abstaining.

7.2 Special Board Meeting of November 9, 2017 – Action #171202

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes of November 9, 2017. The motion was approved 4-0-0-1, Director Young abstaining.

7.3 Special Board Meeting of November 21, 2017 – Action #171203

A motion was made by Director Mason, seconded by Director Strong, to approve the minutes of November 9, 2017.

Director Cromartie requested a friendly amendment to approve the motion, subject to a correction under No. 3, first paragraph, to state that “Director Cromartie referenced . . . “. This change was acceptable to the maker of the motion; it was seconded and approved, 4-0-0-1, Director Young abstaining.

7.4 Special Board Meeting of November 28, 2017 – Action #171204

A motion was made by Director Strong, seconded by Director Mason, to approve the minutes of November 9, 2017. The motion was approved 4-0-0-1, Director Young abstaining.

7.5 Special Board Meeting of November 30, 2017 – Action #171205

A motion was made by Director Strong, seconded by Director Cromartie, to approve the minutes of November 9, 2017. Director Cromartie requested a friendly amendment to approve the motion, subject to a correction under Item No. 3 to state that “Director Cromartie announced . . . “. This change was acceptable to the maker of the motion; it was seconded, and approved, 4-0-0-1, Director Young abstaining.

8. CONSENT CALENDAR

8.1 Approval of Financial Report – Action #171206

- Profit and Loss for July through October 2017
- Budget vs. Actual July through October 2017
- Balance Sheet as of October 2017
- Credit Card Charges – October 2017
- Cash Disbursements – October 2017

Bookkeeper Rhonda Burke responded to a question regarding the list of Credit Card charges. She will provide information regarding charges for the months of October and November at the January Board of Directors meeting.

Director Fountain requested verification that the correct Cash Disbursement list for approval by the Board is dated October 2017, covering the period of October 1 through 31, 2017. The Executive Director affirmed that this is correct.

A motion was made by Director Strong, seconded by Director Mason, to approve the Financial Report, with the understanding that the Board would review the credit card charges for October and November. The motion was made by a 3-0-0-2 vote, Directors Fountain and Young abstaining.

9. EXECUTIVE DIRECTOR REPORT – *Godfrey Wilson*

9.1 Activity Report

9.2 Site Visits

9.3 Legislative Updates

9.4 Federal Advocate Update

Executive Director Wilson presented the Executive Director's Report, included with the support material for this meeting.

It was the consensus of the Board to include for action at the next regular Board of Directors meeting the Streamline website system.

The Executive Director reported on site visits with the Center for Human Development and Bay Point Partnership. He reported that the name of the East Valley Forum has been changed to the LMCHD Advisory Committee. He discussed legislation regarding substance abuse and its effect on added county hospitalizations. He addressed the Affordable Care Act and its effect on the uninsured in California.

Members of the Board requested to receive data on uninsured patients in Pittsburg and Bay Point.

He provided an update on Federal Advocates and the fact that they are working on two potential grant programs that LMCHD might qualify for.

10. ACTION ITEMS

10.1 Review/Approve Resolution authorizing an amendment to the 2017-2018 Fiscal Year Budget to accommodate increased conference and travel expense FY 2017-2018 – Action #171207

Director Strong made a motion, Director Fountain seconded, to approve Resolution 171202 authorizing an amendment to the 2017-2018 Fiscal Year Budget for conference and travel expense, increasing the Conferences, Seminars, and Travel budget by \$9,000. The motion was approved by a 4-0-0-1 vote, Director Young abstaining.

10.2 Review/Approve Resolution amending LMCHD Travel Policy to eliminate per diem amounts and add language to not exceed the federal per diem rate – Action 171208

Director Fountain mentioned that the proposed Resolution language does not reflect what was discussed and recommended by the REAL Committee.

It was requested that the third paragraph of Resolution No. 171208 be modified to remove reference to per diem amounts, and state that *“the meal expense allowance be increased by \$10 per meal.”* The recommendation to remove *“the meal expense allowance is not to exceed \$50 per full travel day for three meals, including tips”* should remain as written. Additionally, the Resolution title should be changed accordingly.

It was requested that the revised Resolution be reviewed by the Finance Committee meeting at its next meeting. The Resolution and corresponding section of the Travel Policy will be continued for action at the next regular meeting of the Board.

11. BOARD REPORTS

11.1 Board Member Reports

11.2 Board President Report- *Reported re: a meeting with Supervisor Glover regarding his concerns relative to LMCHD.*

11.3 Legal Reports – None

12. COMMITTEE REPORTS/RECOMMENDATIONS/MINUTES

12.1 Committee Minutes

- a) REAL Committee – November Mtg. not yet reviewed by committee
- b) Community Garden – November Mtg. not yet reviewed by committee
- c) Finance Committee – November Mtg. not yet reviewed by committee
- d) DPAC – November Mtg. cancelled
- e) Outreach Committee – November Mtg. cancelled
- f) Grants & Policy – October and November Mtgs. not yet reviewed by committee

13. COMMUNICATIONS/ INFORMATION ONLY

14. ADJOURNMENT

There being no further matters to come before the Board, the Regular Meeting was adjourned at 8:22 p.m.

Barbara Kee
Recording Secretary

Lee Mason
Board Secretary