

MINUTES  
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT  
BOARD MEETING  
January 13, 2014  
6:30 P.M. – LMCHD Board Room

**1. CALL TO ORDER/ROLL CALL**

Board President Strong called the meeting to order at 6:30 p.m.

Present: Marilyn Condit, Secretary  
Emmanuel Ogunleye, Vice President  
Eva Vera, Treasurer  
J. Vern Cromartie, Board Member  
Linda Strong, President

Absent: None

Also Present: Bobbi Palmer, Executive Director  
Barbara Kee, Recording Secretary  
Rhonda Burke, Bookkeeper  
Eric Akeson, Webmaster

**2. PLEDGE OF ALLEGIANCE**

Board President Linda Strong led in the Pledge of Allegiance.

**3. LMCHD MISSION – *LMCHD identifies disparities in health care among District residents and contributes to solutions*** – Director Strong read the LMCHD Mission Statement.

**4. PHYSICAL ACTIVITY EVENT (5 minutes)** – Eva Vera – Director Vera led in the pre-meeting physical activity.

**5. PUBLIC COMMENTS – Non Agenda Items (3 minutes/individual)** – None.

**6. SPECIAL PRESENTATIONS**

**6.1 LMCHD Recognition Awards – Golden Star Market and La Aurora Market**

Director Cromartie reported that DPAC Committee has recommended awards to local businesses for their practice of selling fresh fruits and vegetables, and Golden Star Market and La Aurora Market were recommended to receive awards. The Board recognized business owner Abdul Ahmed of Golden Star Market and presented him with a plaque in recognition of this effort. Pictures were taken to post on the lmchd.org website. The award to La Aurora Market will be presented at the February 10, 2014 Board of Directors meeting.

**CONSENT CALENDAR**

- 7.1** Approval of Minutes – Regular meeting of December 9, 2013 – **Action #140101**
- 7.2** Approval of Financial Report – **Action #140102**  
Balance Sheet as of November 30, 2013
- Profit and Loss for November 30, 2013
  - Budget vs. Actual July through November 2013
  - Balance Sheet as of November 30, 2013
  - Cash Disbursements – December 31, 2013
- 7.3** Review/Approve Attendance to Board Secretary/Clerk Conference February 27-28, 2014 **Action #140103**
- 7.4** Review/Approve NCBC Interdisciplinary Breast Center Conference March 15-19, 2014 – Action **#140104**
- 7.5** Review/Approve 2014 ACHD Conferences - **Action #140105**
- Leadership Academy January 23-24, 2014
  - ACHD 2014 Legislative Day – April 7, 2014
  - 62<sup>nd</sup> Annual Meeting – May 28-30, 2014
- 7.6** Review/Approve 2014 CSDA Conferences - **Action #140106**
- How to be an Effective Board Member – January 30, 2014
  - Special Districts Legislative Days – May 20-21, 2014
  - Annual Conference and Exhibitor Showcase – September 29-October 2, 2014
- 7.7** Review/Approve Office Assets Inventory Report, dated January 1, 2014 – **Action #140107**

Director Cromartie noted corrections to page 3, Item 6.1 of the minutes, requesting that the record reflect his abstention under the vote for Board President. He also requested that Marilyn Condit's name replace Linda Strong as the member who nominated Director Ogunleye to serve as Board Vice President. The Secretary will review notes of the December 9 meeting and make applicable revisions.

A motion was made by Director Condit, seconded by Director Ogunleye, to approve the Consent Calendar, subject to corrections to minutes. The motion was approved by the following vote:

AYES: Ogunleye, Condit, Vera, Cromartie, Strong  
NOES: None  
ABSENT: None  
ABSTAIN: None

**APPROVED 5-0-0-0**

**8. LEGISLATIVE REPORTS**

CEO Palmer reported that Representative George Miller has announced his retirement from service as a member of Congress.

## 9. ACTION ITEMS

- 9.1 Review/Approve DPAC recommendation for a \$600 contract to CPR FAST/PSTG (Public Safety Training Group) to provide a status report on AEDs placed at six sites prior to the current owner's acquisition of the business – **Action #140108**

Kelly Dunham of CPR FAST/PSTG addressed the Board, stating that she and her husband Michael Dunham have acquired the business, and it is their intent to get the AED Program up and running again. As a first step, they would like to assure that AEDs are functioning in all locations. There are six sites that are currently not up to date with medical direction, and it is proposed that PSTG, through LMCHD, oversee these sites and assure that they are fully functional and accessible. This would result in a fee of \$100.00 per site, for a total of \$600.00.

CEO Palmer noted a response from Attorney Colin Coffey concurring with the proposed agreement.

A motion was made by Director Cromartie, seconded by Director Ogunleye, to approve the contract to CPR FAST/PSTG (Public Safety Training Group) to oversee and monitor six designated AED sites and provide medical direction as necessary, for a fee of \$100.00 per site, totaling \$600.00. The motion was approved by the following vote:

AYES: Ogunleye, Condit, Vera, Cromartie, Strong  
NOES: None  
ABSENT: None  
ABSTAIN: None

**APPROVED 5-0-0-0**

## 10. CEO REPORT – Palmer

- CEO Palmer presented her report, dated January 7, 2014. She discussed the proposed WesPac Oil Terminal project. She reported that she attended a tour of toxic sites in Pittsburg and Bay Point on December 14. Ms. Palmer reported that according to the Environmental Protection Agency's Toxic Release Inventory, the city of Pittsburg currently has eight registered stationary sources of pollution. She referenced an email memorandum from resident Gregory Osorio, discussing reports by the State of California, defining the WesPac property as having high susceptibility to liquefaction. This information is included in the material distributed to the Board and to the public.
- Ms. Palmer stated that LMCHD, through U.C. Berkeley, will receive two graduate students from the Public Health field who will work with the District to further research this project and its potential risk to life and property.

- CSDA has asked her to serve on their Fiscal Committee for 2014, and also, to moderate the Work Force Road Map Panel during Legislative Days May 20 and 21.

## 11. BOARD REPORTS

- Board Reports
- Treasurer's Report – Director Vera reported.
- Legal Counsel Report
- Committee's Reports/Recommendations/Minutes
  - a) Grants and Policy Committee –December 3, 2013 – Director Strong reported.
  - b) REAL Committee – December meeting cancelled/rescheduled
  - c) Finance Committee – December meeting cancelled/rescheduled
  - d) Garden Committee – December meeting cancelled/rescheduled
  - e) DPAC Committee – December 23, 2013 – Directors Cromartie and Ogunleye reported.

## 12. COMMUNICATIONS/ INFORMATION ONLY – None.

Director Condit – reported that former community resident and activist Gloria Magelby has recently passed away after an extensive illness. It was suggested that condolences be extended on behalf of LMCHD.

CEO Palmer – reported that the Board has been invited to attend an event in honor of Martin Luther King Day on Monday, January 20. Twenty-five baskets of fresh fruit have been prepared for distribution to elders within the LMCHD community.

Board President Linda Strong discussed upcoming conferences in January.

## 13. ADJOURNMENT

There being no further business to come before the Board, the regular meeting was adjourned at 7:30 p.m.

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Barbara Kee  
Board Recording Secretary

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Marilyn Condit  
District Secretary