



# Committee

<input type="checkbox"/> Community Garden	<input type="checkbox"/> Program	<input type="checkbox"/> Finance	<input type="checkbox"/> Grants & Policy	<input checked="" type="checkbox"/> REAL
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<b>Purpose:</b>	Discuss LMCHD REAL Committee Issues
<b>Meeting Date and Time:</b>	Thursday, October 21, 2021 3 p.m.
<b>Date and Time of Next Meeting:</b>	Thursday, November 18, 2021 3 p.m.

<b>Chair:</b>	<input checked="" type="checkbox"/> Lee Mason
<b>Board Members:</b>	<input checked="" type="checkbox"/> Patt Young
<b>Special Guests:</b>	
<b>Staff:</b>	<input checked="" type="checkbox"/> Lamar Thorpe, Executive Director <input checked="" type="checkbox"/> Nichole Gardner, Administrative Assistant

<b>Agenda Item #1 Call to Order</b>	
<b>Discussion:</b>	The meeting was called to order at 3:02 p.m. All REAL Committee members and Staff were present.
<b>Action:</b>	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

<b>Agenda Item #2 Public Comments</b>	
<b>Discussion:</b>	There were no public comments.
<b>Action:</b>	
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

<b>Agenda Item #3 Review/Discuss Minutes of August 19, 2021 REAL Committee Meeting</b>	
<b>Discussion:</b>	The REAL Committee reviewed the minutes of the September 17, 2021 meeting.
<b>Action:</b>	1. The minutes were approved as written.
<input type="checkbox"/> Needs Staff Assistance	<input type="checkbox"/> Needs to go to Full Board

#### Agenda Item #4 Administrative Update – Lamar Thorpe, ED

Discussion: Executive Director, Lamar Thorpe gave a verbal administrative update.

Mr. Thorpe reported that the legislator passed Assembly Bill No. 361 which allows legislative bodies to hold open meetings by teleconference. The only requirements is that governing bodies have to come up with reasons as to why they would want to continue to have meetings by teleconference as it relates to the declared emergency.

Mr. Thorpe presented a sample resolution that would allow the Healthcare District to continue with teleconference meetings. He asked for direction from the Real Committee to see if they wanted to go back to meetings in person or wanted to continue the teleconference meetings and bring a resolution to the full board.

Mr. Thorpe gave recommended options to the Committee. The options included:

- All committees could remain virtual or could be in person.
- The decision could be left to each committee chair to decide if their meetings would be virtual or in person. With this option, they would have to pass their own resolution to continue through teleconferencing.
- Board members could decide to have regular and special meetings in person and the committee meetings could remain virtual.
- One resolution could cover all entities within the Healthcare District.
- The committee could go back to in person meetings for all meetings.

The committee recommended to go back to in person meetings in January.

Mr. Thorpe's other administrative updates that included:

- An upcoming meeting with staff and the auditors on November 2, 2021 to review some of the documents that the auditors requested.
- There will be a proposal brought to the Finance Committee for ADT to replace the panels in the office. The cost is estimated at \$2,316.00 to replace the panels.
- Because there is a budget set for ADT that was based on monthly costs, there would need to be a budget adjustment to cover the cost of the panels.
- Next week the district will be posting a first job announcement for the Public Health Outreach Specialist as soon as Monday.
- The Programs Committee will be forwarding a potential partnership with East Bay Regional Parks District to the full Board. If the Board approves, the partnership would start in March, therefore the Public Outreach Specialist would be in place to work with East Bay Regional Parks District.
- Checks that have been returned have been processed, including a \$20,000 check from the Rotary Club acting on behalf of the mural project that was to take place at the youth center in Pittsburg.
- Once the grants process is complete staff will begin the process of getting checks to grantees.
- Staff will be preparing for a dinner celebration on November 4<sup>th</sup> a 6 pm for the District's grantees and DPAC participants.

Action: 1. Staff will prepare a resolution and will bring it to the full board that covers all the entities of the legislative body in January.

2. Staff will bring the proposal for ADT to the next Finance Committee meeting.
3. Mr. Thorpe will send the date, time, and location of the dinner celebration to the full board.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #5 Legal Update – Lamar Thorpe, ED

Discussion: Executive Director, Lamar Thorpe reported that there are items that will be in closed session at the next board meeting. He reported that staff has had multiple interactions with legal this year due to auditors asking about the verification of non-profit status which triggered other legal questions about verification.

Mr. Thorpe stated that due to this reason the committee may see an increase in legal bills at the Finance Committee in the next couple of months.

Action: 1.

Needs Staff Assistance

Needs to go to Full Board

#### Agenda Item #6 Adjournment – Lamar Thorpe, ED

Discussion: The meeting was adjourned at 3:18 p.m.

Action: 1.

Needs Staff Assistance

Needs to go to Full Board