



Committee Minutes

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Purpose:	LMCHD Program Committee Meeting
Meeting Date and Time:	October 19, 2021 6:30 PM
Date and Time of Next Meeting:	November 16, 2021 6:30 PM

Chair:	<input checked="" type="checkbox"/> Dennisha Marsh
Board Members:	<input checked="" type="checkbox"/> Linda Strong
Special Guests:	Lauren McCollins, CoCo Doula Kevin Damstra, East Bay Regional Parks District
Staff:	<input checked="" type="checkbox"/> Lamar Thorpe, Executive Director <input checked="" type="checkbox"/> Lucretia Shaw, Interim Community Outreach Specialist, Grants and Programs

Agenda Item #1 Call to Order
Discussion: The meeting was called to order at 6:32 PM.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #2 Public Comments
Discussion: No public comments and no public in attendance.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #3 Review/Discuss minutes of September 21, 2021, Program Committee Meeting
Discussion: The minutes of September 21, 2021, were reviewed and accepted.
Action: None.
<input type="checkbox"/> Needs Staff Assistance <input type="checkbox"/> Needs to go to Full Board

Agenda Item #4 Presentation of Good Health Best Practices Award to People Who Care

Discussion: Executive Director Thorpe read the proclamation approved by LMCHD Board of Directors on October 11, 2021. A plaque and certificate were presented to People Who Care.

Action: None.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #5 Special Presentation by Lauren McCollins, Doula Program

Discussion: Lauren McCollins delivered a presentation on CoCo Doula’s Program

Action: Staff to connect with Ms. McCollins to get a copy of the presentation and flyers.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #6 EBRPD Pilot Program and Grant Partnership Opportunity

Discussion: Kevin Damstra of East Bay Regional Parks District shared information regarding a future grant opportunity and partnership with LMCHD on a pilot program.

Action: Coordinate with Mr. Damstra to present at the next board meeting.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #7 District Sponsored Programs request from Food Bank of Contra Costa and Solano Counties

Discussion: Executive Director Thorpe shared that LMCHD has a long-standing partnership with the Food Bank spanning over 13 years with a shared goal of improving health outcomes for residence. The purpose of LMCHD’s District Sponsored Programs is to ensure long-term support to qualifying organizations, the Food Bank meets all the stated goals of LMCHD, most notably food insecurity.

The Committee recommendations presenting to the full board for consideration.

Action: Recommend that the Board consider and approve Food Bank of Contra Costa and Solano Counties as a District Sponsored Program.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #8 AED Program update and discussion

Discussion: Ms. Shaw summarized the activities and accomplishments of the AED Program in 2021. Ms. Monique Bradley provided an update on the CPR/AED training program.

Director Strong asked for clarification about the exact location of the AED at the Buchanan Swim Center.

Director Marsh inquired why partners who did not want training received kits. Partners should be reminded that by signing they MOU they agreed to have members of their organization trained by LMCHD AED Program Coordinator.

Executive Director Thorpe offered to personally follow-up with partners who have not received training.

- Action:
1. Verify and note the exact location of the AED at Buchanan Swim Center
 2. Make sure all AEDs are entered into the National AED Registry
 3. Follow up with partners who have not received training

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #9 Review/Discuss/Recommend District Sponsored Programs Final Reports

Discussion: Committee previously reviewed all District Sponsored Programs final reports for 2020-21 at its meeting on September 21, 2021. There were four (4) reports that required follow-up and revision, Souljahs, Reading Advantage, and Greater Faith. The Committee reviewed these revised final reports. In addition, the Committee reviewed the final report submitted by More Excellent Way for fiscal year 2021-22. Deborah Polk of Reading Advantage and Greg Osorio of Souljahs were present to represent their organizations.

	Approved Funding	Purpose	Expended	Unexpended
Souljah's (2020-21)	\$15,000	3 Healthcare Fairs	\$15,124	\$0
Reading Advantage (2020-21)	\$14,300	Parent Power Program	\$14,300	\$0
Greater Faith (2020-21)	\$25,000	Food Pantry	\$25,109	\$0
More Excellent Way (2021-22)	\$10,000	African American Baby Shower	\$10,051	\$0

- Action: 1. Refer the final reports for Souljahs, Reading Advantage, Greater Faith, and More Excellent Way to the full Board for review and final approval.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #10 Review/Discuss/Recommend District Sponsored Programs Workplans for 2021-22

Discussion: The Committee reviewed works plans for all District Sponsored Programs and made the following recommendations for the Boards consideration and approval:

	Requested	Program Summary	Recommendation
Greater Faith	\$25,000	Food Panty	\$30,000
Healthy Hearts	\$20,300	Community Garden and Mental Health Programs	\$20,300
Reading Advantage (2020-21)	\$14,300	Purchase of books, Read-Me-A-Story kits, book storage	\$16,200
St Vincent De Paul, RotaCare Clinic	\$57,000	Free medical clinic, pharmaceuticals	\$57,000
Souljah's (2020-21)	\$25,000	Healthcare Fairs and Literacy Champions	\$25,000

Barbara Hunt and Joanne Hodge of St. Vincent de Paul, and Greg Osorio of Souljahs were present to represent their organizations.

Action: Refer workplans to the full Board for consideration and approval.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #11 LMCHD District Sponsored Programs Update

Discussion: The Program Committee reviewed a final report from Healthy Hearts at its meeting on September 21, 2021. The report included unexpended funds in the amount of \$4,906.27. The Board reviewed and approved this final report on October 11, 2021 and requested the return of the unexpended funds. Subsequently, Mr. Ray Harts sent an email to Executive Director Lamar Thorpe requesting approval to use the unexpended funds to purchase a used shipping container for tool storage. Executive Director Thorpe shared that he advised Mr. Harts not to return the unexpended funds to the district until the Committee had an opportunity to review this request and make a recommendation.

The Committee considered this request and has recommended to the full Board for consideration and approval.

Action: Refer request to the full Board for consideration and approval.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #12 LMCHD Direct Services Update

Discussion: No report due to staffing shortage.

Action: None.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #13 Discuss Candidates for Good Health Best Practices Award

Discussion: No nominations at this time.

Action: None.

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #14 Discuss Topics for Next Meeting

Discussion: • Sergeant Kyle Baker to talk about human trafficking in November

Action: 1. Confirm Sergeant Kyle Baker

Needs Staff Assistance

Needs to go to Full Board

Agenda Item #15 Adjournment

Discussion: The meeting was adjourned at 8:42 pm

Action: None.

Needs Staff Assistance

Needs to go to Full Board