

MINUTES
LOS MEDANOS COMMUNITY HEALTHCARE DISTRICT
BOARD MEETING
September 11, 2017
6:30 P.M. – LMCHD Board Room

1. CALL TO ORDER

Acting Board President Cromartie called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present: Lee Mason
Arthur Fountain, Secretary
Linda Strong, Treasurer
J. Vern Cromartie, Ed.D, Vice President – **Acting President**

Absent: Emmanuel Ogunleye, President

Also Present: Godfrey Wilson, Executive Director
Barbara Kee, Recording Secretary
Craig Collins, Accountant (via teleconference)

3. PLEDGE OF ALLEGIANCE

The Board President called upon Director Fountain to lead in the Pledge of Allegiance.

4. LMCHD MISSION: *LMCHD identifies disparities in health care among District residents and contributes to solutions* – LMCHD VISION: *LMCHD is cultivating a community in which good health may flourish for all District residents* – Director Lee Mason

5. PUBLIC COMMENTS

6. APPROVAL OF MINUTES

6.1 Regular Board Meeting of August 14, 2017 – **Action #170901** – *Correction to Page 2, Item No. 9.1, Paragraph 2, include Barb Hunt's name as being in attendance.*

A motion was made by Director Mason, seconded by Director Fountain, to approve the minutes, as corrected. The motion was approved, 4-0-1-0, Director Ogunleye absent.

6.2 Special Board Meeting of August 28, 2017 – **Action #170902**

A motion was made by Director Mason, seconded by Director Fountain, to approve the minutes. The motion was approved, 4-0-1-0, Director Ogunleye absent from the meeting.

7. CONSENT CALENDAR

- Approval of Financial Report – **Action #170903**
- Profit and Loss for July through July 2017
- Budget vs. Actual July through July 2017
- Balance Sheet as of July 2017
- Cash Disbursements – July 2017

- Credit Card Charges – July 2017

7.1 Review/Approve Lee Mason as an authorized signer to the LMCHD bank account – **Action #170904**

A motion was made by Director Strong, seconded by Director Fountain, to approve the Consent Calendar. The motion was approved, 3-0-1-1, Director Mason abstaining.

8. EXECUTIVE DIRECTOR REPORT – Godfrey Wilson

- 8.1** Activity Report
- 8.2** Site Visits
- 8.3** Legislative Updates
- 8.4** Federal Advocates

- Executive Director Wilson reported that the MSR (Municipal Service Review) for LAFCO (Local Agency Formation Commission) is in its final stages and would be sent in the next few days.
- He reported on this year's LMCHD Internship Program and the fact that it was a success.
- He reported that he recently attended the Pittsburg Arts and Community Foundation "Zinfandel" event.
- Federal Advocates has received the contract from LMCHD and the office has provided a listing of various grant programs.
- He reported regarding the federal DACA legislative bill, and also, the ACHD Little Hoover Commission report. (see ED Report, September 2017)

9. ACTION ITEMS

9.1 Review/Approve REAL and Finance Committee of the Whole recommendations re: revisions to LMCHD Credit Card Policy (Cont'd 8/14/17) – **Action #170905**

A motion was made by Director Strong, seconded by Director Mason, to approve the revised Credit Card Policy. The motion was approved, 4-0-1-0, Director Ogunleye absent from the meeting.

9.2 Review/Approve response to LAFCO Municipal Service Review – **Action #170906**

The Acting Board President directed that this item be removed from the agenda and carried over to a Special Meeting of the Board on September 19, 2017. This was agreeable to all members in attendance.

- 9.3** Review/Approve response to East Bay Times published article on September 4, 2017 relative to Board Member Ogunleye and LMCHD – **Action #170907**

It was the consensus of the Board that there be no action taken regarding this item.

- 9.4** Review/Approve Resolution approving an adjustment to the 2017-2018 Fiscal Year Budget – St. Vincent De Paul Rota Care Program – **Action 170908**

A motion was made by Director Strong, seconded by Director Mason, to approve Resolution No. 170908. The motion was approved 4-0-1-0, Director Ogunleye absent.

- 9.5** Review/Approve Resolution approving a Budget Adjustment to the Fiscal Year 2017-2018 Fiscal Year Budget – Federal Advocates – **Action 170909**

A motion was made by Director Mason, seconded by Director Fountain to approve Resolution No. 170909. The motion was approved 4-0-1-0, Director Ogunleye absent.

10. BOARD REPORTS – No reports.

10.1 Board Member Reports

10.2 Board President Report

- Interim appointments to Ad hoc Committee, DPAC, and Outreach Committee

Acting President Cromartie discussed interim period Committee appointments until the board conducts a reorganization on October 9. Recommended interim appointments are as follows:

Ad hoc Committee (Lease Negotiations): Cromartie (Chair), Fountain (member)

REAL Committee: Fountain (Chair), Cromartie (member)

DPAC: Cromartie (Chair), Strong (member)

Outreach Committee: Cromartie (Chair), Strong (member)

Garden Committee: Mason (Chair), Strong (member)

Finance Committee: Fountain (Chair), All Members attend

Grants & Policy Committee: Strong (Chair), All Members attend

- Closed Session pursuant to **Section 54956.95 – Potential Liability Claim**
Claimant: G. Wilson

11. COMMITTEE’S REPORTS/RECOMMENDATIONS/MINUTES

11.1 Committee Minutes

- a) REAL Committee – July 13, July 24, August 10, 2017 – *Continued for review on 10/6/17*
- b) Community Garden – July 12, August 9, 2017 – *Continued for review on 10/6/17*
- c) Finance Committee – July 24, August 28, 2017 – *Continued for review on 10/6/17*
- d) DPAC – July 25, 2017, August 23, 2017 – *Continued for review on 10/6/17*

e) Outreach Committee – July 25, August 22, 2017 – *Continued for review on 10/6/17*

13. COMMUNICATIONS/ INFORMATION ONLY – None

14. ADJOURNMENT TO CLOSED SESSION

The meeting was adjourned to Closed Session at 7:30 p.m.

Reconvene Regular Meeting

The Regular Board Meeting was reconvened at 8:10 p.m.

The Acting Board President announced that it was the consensus of the Board that all employees be required to receive safety training and that a signed affidavit be included in each personnel file.

15. ADJOURNMENT

The Regular Meeting was adjourned at 8:12 p.m.

Barbara Kee
Recording Secretary

Arthur Fountain
Board Secretary